



CLASSROOM PROCEDURES

- **Entering classroom:** Students will enter the room and check the board to discover the agenda for the day. They will grab all necessary materials from the front table and begin the bell-ringer activity at their desk until class begins. If any homework is due that day, students will turn that in at the front desk when they pick up any materials for the day.
 - **Exiting classroom:** Students must be dismissed by me. Students are not allowed to pack-up or leave their desks until I walk to the classroom door and open it. At this time, they can exit and place any class work assignments into the “class-work” crate before leaving.
 - **Bathroom:** Students can quietly make eye contact with me, grab the designated bathroom pass and exit the classroom. Only one student can leave at a time.
 - **Nurse:** Without disturbing the class, ask the teacher to write a pass.
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- Office: Students are to ask before class unless something unexpected occurs.
 - Snacks: Students are allowed to eat in the classroom, as long as they clean up after themselves and do not make noise that disturbs other students.
 - Make up work: Students will have the same number of days to make up the work as they were absent. This can be adjusted for special circumstances.
 - Assignment headings: Name, date, class period (upper right corner)
 - Talking: Students are allowed to talk to one another at a low volume during classroom activities, but students should not talk out of turn during class discussion.
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